

PRODUCTS & SOLUTIONS | ARCPRO

# Drive Efficiency and Mitigate Risk with Purpose-Built Content Management Software

ArcPro®, the industry's leading content management software, modernizes the process of creating and updating your shareholder communications. ArcPro offers intuitive, cloud-based workflow tools and managerial dashboards to streamline the review and approval process for prospectus building and a wide range of other regulatory communications.

When you work with ArcPro, you'll store and manage information for your disclosure and regulatory documents in a central, online repository. It's the most efficient way to assemble and streamline the process of editing and publishing these items for display on the web, in print and for EDGAR submission.

#### **ARCPRO BY THE NUMBERS**

- Supports over 10,000 mutual funds, ETFs, CTFs and closed-end funds for large and small asset managers and 21 of the top insurance companies
- Ability to produce translated documents in over 30 languages
- Produces over 56 million pages annually
- 1.6 million publishing requests
- Supports over 2,800 variable insurance product documents

# Your global content management solution

As part of DFIN's Arc Suite®, ArcPro was purpose-built by investment industry experts across the globe to support various regulatory documents in the U.S., Canada, EMEA, Luxemburg and APAC. Supported document types include (but are not limited to):

- Prospectuses
- Summary prospectuses
- Supplements
- SAIs
- Sustainability-Related Disclosure Regulation (SFDR)
- Fact sheets/KIIDs

- Private placement memorandums
- Simplified prospectuses
- MRFPs
- Financial statements
- Contracts
- Sales guides and other similar documents

#### With ArcPro, you'll be able to:

#### 1. MITIGATE RISK.

Consistently produce accurate and on-time shareholder communications and filings.

#### 2. IMPROVE ACCURACY.

Enable a robust, auditable set of processes, ensuring precise and timely disclosures.

#### 3. OPTIMIZE EFFICIENCY.

Scale in a cost-effective manner as your business and the regulatory environment change.

## Everything you need to manage your content

Backed by the expertise of Donnelley Financial Solutions (DFIN), ArcPro has security, reliability and responsiveness built in, as well as a service team standing by to handle any issues that might arise. The automation of human and system tasks delivers confidence, especially when deadlines are looming, and you need to create and manage the output of your disclosure documents. This includes:

- In-app, automated publishing capabilities for producing print- or web-ready PDFs, blacklined drafts, EDGAR documents and automated iXBRL
- Reuse of common content across documents for improved accuracy and consistency
- Production of new regulatory disclosures linked to existing documents
- Easy-to-use interface relying on familiar editing applications Microsoft Word® and Excel®
- Robust capabilities to match any style and help you manage composition costs
- Flexible automation that adapts and expands to your organization's needs
- Utilization of our self-service, cloud-based SaaS solution
- Streamlining and tracking of document delivery via an integrated workflow tool

### Multiple-contributor workflow tool

Unlike a "check the box" application, Workflow integrates with ArcPro and ArcReporting® to provide top-down visibility while it streamlines your production and review cycles. It allows you to request, receive, store and process comments from multiple internal and external reviewers throughout the production cycle. Automated email notifications help users at every level of an approval process stay on top of tasks and deadlines. This results in measurable savings and the chance to shave time off production cycles.



### An unmatched content sharing experience

ArcPro automates a linear process and allows you to synthesize shared content into compliance, regulatory and marketing communications. Here's how it works:

- Store and organize content in common libraries for easy access.
- 3 Link content in multiple documents.
- From the library, manage your unique and shared content, graphics and tables across multiple documents.
- Make your edits in either the library or document and watch those edits appear in linked documents.

### Formatting control at your fingertips

Formatting and stylizing a document to meet regulatory and brand standards is a complex step in the production of any disclosure. ArcPro enables you to create and review formatted, typeset documents immediately after you publish — no more submitting documents with markups and waiting to get proofs back. Every time you publish, you create documents that meet regulatory agencies' changing requirements while retaining control and managing the editing costs. You'll experience faster document creation and lower costs because you'll more easily manage the back-and-forth process of proofs and edits.

# Clean, intuitive user interface

ArcPro bases its navigation and task flow on a document-centric approach. Users quickly embrace it because it features Microsoft Word and Excel as its editing tools for shared language and data. In addition, you can access a personalized, role-specific home page with task lists and privilege-based access to content files. Ongoing user feedback continues to improve the overall user experience and reduce the learning curve for new users.

# Accurate style formatting and publishing

ArcPro provides automated end-to-end publishing capabilities for producing print- or web-ready PDFs and distributing Microsoft Word proofs. It supports strike-through and financial blacklining as well as EDGAR HTML. The application also features automated iXBRL tagging and output. Tags are retained year over year for ease of review and approval. Behind the product is a world-class publishing engine we've tailored to support the complete range of table styles, page formats and document design.



### A flexible approach to creating and managing your charts

ArcPro offers an automated charting feature that is easy to use and can match a wide variety of styles and structures. Upload the chart data, select the desired template, and receive back JPEG and EPS files of the chart immediately. Any subsequent edits to the data will be reflected in your updated chart.

### Leverage shared content for easier iXBRL and EDGAR filings

ArcPro features a self-service iXBRL tagging tool for Risk/Return and VIP documents. iXBRL tags are incorporated in the source content held in the system's central repository. This means they will automatically apply to every instance across documents, ensuring data integrity and eliminating repetitive tagging, and will be automatically carried forward year after year. Edits made to the source tags will dynamically populate.

ArcPro is integrated with DFIN's EDGAR filing service, allowing for seamless transferring of EDGAR output to our filing service. And because not everyone wants to tag or file, DFIN continues to offer full-service iXBRL and EDGAR filing support so you can choose the option that is right for you.

# Arc Suite Financial regulatory compliance through a single platform

DFIN's Arc Suite platform and its products — ArcReporting, ArcPro, ArcRegulatory® and ArcDigital® — offer regulatory, reporting, legal, filing and distribution solutions through one integrated financial compliance management software platform.

#### **About Donnelley Financial Solutions (DFIN)**

Donnelley Financial Solutions (DFIN) is the leading provider of innovative software and technology-enabled financial regulatory and compliance solutions.

We provide regulatory filing and data solutions to public and private companies, mutual funds, and other regulated investment firms. We support every stage of our clients' business and investment lifecycles.

Learn about DFIN's end-to-end risk and compliance solutions

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